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7 May 2020

Dear Parent/Carer

Your son/daughter will all have received notification of their subject choices. In order for the courses to start on **Monday 11 May** we have created a Digital Timetable that will run while we are not in school. Teachers have invited all pupils to the Google Classrooms that will be used during this time. It is important that your son/daughter accepts the invites. If they think they have been missed from a Classroom or have chosen subjects at Bucksburn, a list of Classroom Codes has been sent home also.

Teachers will post work for their subject on the day of the "session", at the times stated on the timetable below. This means that pupils should only receive posts/assignments twice per week from their teachers. We hope that this will reduce the amount of posts and notifications that pupils receive throughout the day which in turn will hopefully help to lower anxiety over the work and the feeling of being overwhelmed. This also means that pupils will have more flexibility over when to complete the tasks that are set for the week.

As this is the start of National Courses, it is important that all pupils make a positive commitment to the work and are completing the work to the best of their ability in all the subjects they have chosen to undertake.

Google Meet is being used on a regular basis with classes to allow teachers to check in and deliver "lessons". Instructions were sent out to all parents last week on how to access Google Meets. If your son/daughter is unable or doesn't want to attend the Google Meet Live, all meetings are recorded and can be posted by class teachers in the classroom to view later.

Registration

Although we are not in school we still have an obligation to ensure that our pupils are attending school and are safe and well. Since the schools closed in March a team at ACC have been working on a method for registering pupils. This is being trialled at the moment and takes attendance based on when pupils have signed into their ab-ed Google accounts. In the majority of cases this works well, however when a pupil is using the app on their phone or tablet the system does not record this. In order to combat this and ensure registration is as accurate as possible we will be posting a Daily check in question on the Yeargroup classrooms.

It is therefore crucial that your son/daughter is a member of the classroom – codes below. We ask that all pupils answer the Daily Question by **2pm each day**.

If a pupil is not "seen" online for two days we will start the attendance procedures which include Groupcalls and involving the Home School Liaison Officer.

Google Classrooms for Registration:

S5 n3penvz
S6 sfltrn

Integrated Children's & Family
Services

Rob Polkinghorne
Chief Operating Officer



S5 and S6 Timetable:

	Morning (1) 8:30am		Morning (2) 11am		Afternoon (1) 1pm		Afternoon(2) 2pm
Monday	Maths (all levels)				Column 1		Column 4
Tuesday	Column 5				English (all levels)		Column 2
Wednesday	Column 3		Column 1				
Thursday			Column 4		Column 2		
Friday	HWB (PE / PSE)		Column 5		Column 3		

For those who have chosen subjects at Bucksburn Academy please see the table below for times when live teaching will take place using Google Meet.

	Monday	Tuesday	Wednesday	Thursday
9 am				N5/H French
10 am				Higher History
11am		Higher Photography	Higher Admin	Higher Admin
12 pm	PDA Practical Refereeing NPA Sports Development	Higher Admin & IT		
2 pm				Higher English



Lesley Adam
Head Teacher